



**Autumn/Winter 2020
Daily Delegate Rate £45.00 plus VAT**

This rate is based on a minimum of 10 guests
Room hire* will apply for meetings of less than 9 attendees

Please note, due to current government guidelines, the maximum capacity is 30 delegates. The organiser will be responsible for the following; maintaining social distancing guidelines throughout the day, providing the names and contact details for all attendees prior to arrival. Only pre-registered will be able to attend.

All refreshments will be served in disposable recyclable receptacles.
Individual sandwich packed lunch will be served, hot meals will be plated and served.
Attendees will be required to pre-order their lunch requirements on arrival.
Thank you for your cooperation at this time. (September 2020)

Includes

- Dedicated conference organiser
- Wireless Internet access
- Individual Bottled water
- Morning and afternoon refreshments
- Free parking
- 10% discount in the Wine & Gift Shop

Choice of Hot or Cold lunch menus

Seriously good English sandwich selection

(please select 3 from below)

Roast Beef and Horseradish sauce - juicy slices of cold roast beef on crusty bread

Glazed Ham and English mustard – served with tomato & cucumber

Egg and Kingfisher watercress – local peppery watercress with a hint of heat

Coronation Chicken and salad – the King of chicken sandwiches

'Ploughman's - filled with cheddar, onion, pickles and chutney, served with sliced apple

Poached Salmon and Crayfish with Marie Rose Sauce

Accompanied with – Crisps, Dessert of the Day



OR

Pot Luck Lunch (menu of the day)

Chef's pot luck hot lunch which includes meat, fish and vegetarian options served with seasonal vegetables

Please note – dietary requests catered on request

Mid-afternoon Power surge

£5.95 per person & VAT

This selection of individually packaged treats will help combat that mid-afternoon fatigue.

Add a power break to energise and finish the day on an absolute high

Selection of yoghurts and Granola bars

Home-made Chocolate Brownies

Celery and peanut butter sticks

Cranberry and mixed nut pots

*Room hire of £300 plus 20% VAT
will apply for meetings of less than 9 attendees



Covid Compliance (as of 14.09.20)

- Attendees will need to pre-book and pre-register to attend events^[SEP]
- Physical badges and lanyards will not be permitted^[SEP]
- Paper handouts and gifts will no longer be offered
- Entrance to event or conference spaces will be staggered to reduce queuing and overall capacity will be limited to ensure social distancing can be maintained
- Events will be planned around one way systems for visitors^[SEP]
- Where applicable spaces between exhibition booths will be increased and aisles widened to achieve social distancing requirements
- All venues will also have enhanced cleaning procedures, with hand washing and sanitising facilities at frequent intervals